



Importer completes a Pre-Advice Form (PAF) and submits to Intertek for checking together with a Pro-forma Invoice

Intertek in Mozambique reviews the documentation and enters the data in the system

**Physical Inspection Required**

**Physical Inspection not Required**

Intertek office close to Exporter immediately starts pricing and coding, and sends "Request for Information" (RFI) letter, to Exporter

Importer is issued with a Documento Unico certificado (DUC)

Exporter informs Intertek when shipment is available for inspection

Exporter sends information

Intertek inspector examines goods prior to shipment and prepares report

Inspection results used to finalise pricing and coding

Not Acceptable

Further information requested

Acceptable

Exporter submits copy of final invoice to Intertek local office\*

Documento Único Certificado (DUC) issued to Importer by Intertek offices in Mozambique

Importer pays the duties and other taxes payable and goods are cleared\*\*

If the Importer disputes the DUC he may present it to Customs together with his own Declaration

Customs make final decision on Duties Payable

\*If no final invoice is presented or if goods fail inspection, a "Non Negotiable Report of Findings" will be issued and goods cannot be cleared

\*\*If an inspection was required, but the Exporter ships goods without inspection, the Importer is charged for inspection on arrival, and fined 10% of the assessed CIF value



## Trading with Mozambique



Intertek has been appointed by the Government of Mozambique, through the Ministry of Finance, under Ministerial Diploma 19/03, to provide Pre-Shipment Inspection services (PSI) to facilitate trade in Mozambique and to help the Government to ensure the collection of appropriate duty and tax revenues and that quality, health, safety and local industry interests are protected.

Intertek inspects shipments in the country of export, before they are despatched, and provides an opinion of the correct level of duties and taxes to be paid on arrival. The Importer is then issued with a "Documento Unico Certificado" (DUC), from one of the Intertek offices in Maputo, Beira or Nacala so as to clear goods through Customs.

The programme is a mandatory requirement for certain products imported into Mozambique as detailed in the PSI law.

### Personalised Service

Intertek staff always seek to ensure that Intertek meets the needs of individual Importers and Exporters.

### Global Coverage

With a global network of offices dedicated to Pre-Shipment Inspection, Intertek can provide a local inspection service, with global coverage.

### Local Coverage

Intertek has 3 offices in Mozambique strategically situated to better serve the growing needs of the Mozambican economy

### Consistency

Importers can be confident that the same goods will incur the same duties.

### Speed

Goods are "fast tracked" through Customs when an Intertek inspection certificate is presented.

### Supports Customs

Intertek works closely with the Mozambican Customs Department, to ensure rapid and effective import procedures.

This information sheet should be read together with the comprehensive Exporter/Importer guidelines published by Intertek. These may be obtained from the Intertek offices below or the Intertek website at: [www.intertek-fts.com](http://www.intertek-fts.com)

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*- Importer/Export  
Info/details  
+ value, currency  
- POE + Invoice (Pro Forma or Final)*

**IMPORT PROCEDURES FOR GOODS ON THE POSITIVE LIST**

Importer completes Pre Advice Form – PAF, and submits to Intertek, together with Proforma invoice.

Intertek reviews documentation and gives a reference number to the PAF, and later, the MOZ number. *Essentially a Proforma #*  
*① Data + entry + scan PAF*  
*② Send to Johannesburg - regional issuing office. Send e-mail to exporter.*

Intertek analyses the data, and assigns certain shipments for full inspection, on the basis of risk and random factors.

**Selected for Full Inspection**

**Excluded from Full Inspection**

Intertek Issues Ex - DUc

*(e.g. Tobacco)*  
An Intertek regional office immediately starts pricing and coding, and sends "Request for Inspection/Information" letter, to exporter. *(RFI)*

Importer instructs Exporter to ship goods

Exporter informs Intertek when shipment is available for inspection

Exporter sends information

Intertek inspector examines goods prior to shipment and prepares report

Inspection results used to finalise pricing and coding

Not acceptable  
Further information requested

Acceptable

Exporter submits copy of final invoice to Intertek regional office

Documento Único Certificado (DUc) issued to Importer by Intertek offices in Mozambique

Importer pays the duties payable and goods are cleared

If the Importer disputes the Intertek DUc, he may present it to Customs together with his own Declaration (DU)

Customs makes final decision on Duties Payable

- If the goods fail the documentation or inspection process, a "Non Negotiable Report of Findings – NNRF" is issued and goods cannot be shipped. Subsequent resolution of the problem will enable the NNRF to be reversed (after payment of a fee).
- If an inspection was required, but the Exporter shipped the goods without inspection, the importer is charged for the inspection on arrival, and fined 10% of the assessed CIF value