

1. Synopsis of the Request for Quotation - Service

DAI, implementer of the USAID funded, FTF VC INOVA, invites qualified vendors to submit quotes to supply rental services for 1 (One pick up 4DW vehicle) for our office in Nampula, located at Milenio Center, Eduardo Mondlane Avenue, 3rd Floor, Office #13, as outlined below.

1. RFQ No.	REQ-MAP-17-0037
2. Issue Date	Wednesday, July 12, 2017
3. Title	Lease of 1 (One) 4WD vehicle for Nampula and 1 (One) 2WD vehicle for Chimoio offices
4. Issuing Office	Feed the Future Agricultural Innovations (Inova) Activity DAI FTF VC INOVA Radisson complex, Torre Rani, 2 nd floor, Ave Marginal 141 Maputo 1100, Mozambique
5. Deadline for Receipt of Quotes	Wednesday, July 19, 2017 Time: 9:00AM Central African Time (CAT)
6. Point of Contact and E-mail address for submission of Quotes	All outgoing email will be sent from, and all bidders questions regarding the RFQ may be sent to: FtFVC_Procurement@DAI.com Vendors are encouraged to submit quotes to FtFVC_Bids@dai.com
7. Anticipated Award Type	Service Agreement Issuance of this RFQ in no way obligates DAI to award a subcontract or purchase order and Bidders will not be reimbursed for any costs associated with the preparation of their quote.
8. Basis for Award	An award will be made to the responsible bidder whose bid is responsive to the terms of the RFQ and is most advantageous to DAI, considering price or/and other factors included in the RFQ. To be considered for award, bidders must meet the requirements identified in Section 12, "Determination of Responsibility". No discussions or negotiations are permitted with bidders, and therefore bidders shall submit their best and final price.

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9. General Instructions to Bidders	<p>Due date: Wednesday - July 19, 2017</p> <ul style="list-style-type: none">• Late offers will be rejected except under extraordinary circumstances at DAI's discretion.• Bidders shall submit quotes electronically in PDF Format via procurement email FtFVC_Bids@dai.com@dai.com), or in a sealed envelope to the address stated above (Point 4).• Bidders shall confirm in writing that the Bidder fully understands that their proposal must be valid for a period of 90 business days.• Bidders shall sign and date their quotation.• Bidders shall complete Attachment A: Price Schedule template. Value Added Tax (VAT) shall be included on a separate line.• These services choose are/are not eligible for VAT exemption under the DAI prime contract.
10. Questions Regarding the RFQ	<p>Each Bidder is responsible for reading very carefully and understanding fully the terms and conditions of this RFQ. All communications regarding this solicitation are to be made solely through the Issuing Office and must be submitted via email or in writing delivered to the Issuing Office no later than the date specified above. All questions received will be compiled and answered in writing and distributed to all interested Bidders.</p>
11. Technical Specifications and requirements for Technical Acceptability	<p>For detailed list of technical specifications or requirements for the services. See Attachment C.</p> <ol style="list-style-type: none">1. Final vehicles delivery is required by July 24, 20172. In addition to meeting the scope of work listed above, Bidders are required to meet or exceed the significant non-cost factors listed below: <p>Proven Work Experience</p> <ol style="list-style-type: none">1. Bidders must possess at three (3) years of relevant in-country experience.2. Bidders must have demonstration of capacity: listing and description of at least three (3) contracts of a similar nature carried out over the last three (3) years, which best illustrate the company's ability to provide the service3. Bidders must have least three (3) letters of reference or recognition for the provided services.

	<p>Documentary evidence that officially entitles the company to the exercise of its technical, legal and fiscal activity:</p> <ol style="list-style-type: none"> 1. Updated Certificate of Finance Discharge; 2. Updated Certificate of INSS Discharge; 3. Updated Certificate of Court Discharge; 4. Updated Single Registry.
<p>12. Determination of Responsibility</p>	<p>DAI will not enter into any type of agreement with a vendor prior to ensuring the vendor’s responsibility. When assessing an vendor’s responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> 1. Provide copies of the required business licenses to operate in the host country. 2. Evidence of a DUNS number (explained below and instructions contained in the Annex). 3. The source, origin and nationality of the services are not from a Prohibited Country (explained below). 4. Ability to comply with required or proposed delivery or performance schedules.
<p>13. Geographic Code</p>	<ul style="list-style-type: none"> • Under the authorized geographic code for its contract DAI may only procure goods and services from the following countries. • Geographic Code 935: Goods and services from any area or country including the cooperating country, but excluding Prohibited Countries. • DAI must verify the source, nationality and origin, of goods and services and ensure (to the fullest extent possible) that DAI does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions include: Cuba, Iran, North Korea, Sudan, and Syria. DAI is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by DAI. • By submitting a proposal in response to this RFQ, Bidders confirm that they are not violating the Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.
<p>14. Data Universal Numbering System (DUNS)</p>	<p>All U.S. and foreign organizations which receive first-tier subcontracts/ purchase orders with a value of \$25,000 and above are required to obtain a DUNS number prior to signing of the agreement. Organizations are exempt from this requirement if the gross income received from all sources in the previous tax year was under \$300,000. DAI requires that Bidders sign the self-</p>

	<p>certification statement if the Bidder claims exemption for this reason.</p> <p>For those required to obtain a DUNS number, you may request Attachment C: Instructions for Obtaining a DUNS Number.</p> <p>For those not required to obtain a DUNS number, you may request Attachment D: Self-Certification for Exemption from DUNS Requirement</p>
<p>15. Compliance with Terms and Conditions</p>	<p>Bidders shall be aware of the general terms and conditions for an award resulting from this RFQ. The selected Bidder shall comply with all Representations and Certifications of Compliance listed in Attachment B.</p>
<p>16. Procurement Ethics</p>	<p>By submitting a Bidder, Bidders certify that they have not/will not attempt to bribe or make any payments to DAI employees in return for preference, nor have any payments with Terrorists, or groups supporting Terrorists, been attempted. Any such practice constitutes an unethical, illegal, and corrupt practice and either the Bidders or the DAI staff may report violations to the Toll-Free Ethics and Compliance Anonymous Hotline at +1 855-603-6987, via the DAI website, or via email to FPI_hotline@dai.com.</p>

1.1 Attachment A: Price Schedule

Item Number	Item Name	Description	Quantity	Unit Price	Total Price
1a	<i>List the services that are to be supplied</i>				
1b					
1c					
2	VAT				
GRAND TOTAL IN <i>Click here to enter text.</i>					
GRAND TOTAL IN UNITED STATES DOLLARS					\$

Period of Performance: *Click here to enter text.*

We, the undersigned, provide the attached proposal in accordance RFQ # _____ dated _____. Our attached proposal is for the total price of _____ (figure and in words)

I certify a validity period of ___ days for the prices provided in the attached Price Schedule/Bill of Quantities. Our proposal shall be binding upon us subject to the modifications resulting from any discussions.

We understand that DAI is not bound to accept any proposal it receives.

Authorized Signature:
 Name and Title of Signatory:
 Name of Firm:
 Address:
 Telephone:

Email:

Company Seal/Stamp:

1.2 Attachment B: Representations and Certifications of Compliance

1. Federal Excluded Parties List - The Bidder Select is not presently debarred, suspended, or determined ineligible for an award of a contract by any Federal agency.
2. Executive Compensation Certification- FAR 52.204-10 requires DAI, as prime contractor of U.S. federal government contracts, to report compensation levels of the five most highly compensated subcontractor executives to the Federal Funding Accountability and Transparency Act Sub-Award Report System (FSRS)
3. Executive Order on Terrorism Financing- The Contractor is reminded that U.S. Executive Orders and U.S. law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Contractor/Recipient to ensure compliance with these Executive Orders and laws. Recipients may not engage with, or provide resources or support to, individuals and organizations associated with terrorism. No support or resources may be provided to individuals or entities that appear on the Specially Designated Nationals and Blocked Persons List maintained by the US Treasury (online at www.SAM.gov) or the United Nations Security Designation List (online at: http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml). This provision must be included in all subcontracts/sub awards issued under this Contract.
4. Trafficking of Persons – The Contractor may not traffic in persons (as defined in the Protocol to Prevent, Suppress, and Punish Trafficking of persons, especially Women and Children, supplementing the UN Convention against Transnational Organized Crime), procure commercial sex, and use forced labor during the period of this award.
5. Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions – The Bidder certifies that it currently is and will remain in compliance with FAR 52.203-11, Certification and Disclosure Regarding Payment to Influence Certain Federal Transactions.
6. Organizational Conflict of Interest – The Bidder certifies that will comply FAR Part 9.5, Organizational Conflict of Interest. The Bidder certifies that is not aware of any information bearing on the existence of any potential organizational conflict of interest. The Bidder further certifies that if the Bidder becomes aware of information bearing on whether a potential conflict may exist, that Bidder shall immediately provide DAI with a disclosure statement describing this information.
7. Business Size and Classification(s) – The Bidder certifies that is has accurately and completely identified its business size and classification(s) herein in accordance with the definitions and requirements set forth in FAR Part 19, Small Business Programs.

8. Prohibition of Segregated Facilities - The Bidder certifies that it is compliant with FAR 52.222-21, Prohibition of Segregated Facilities.
9. Equal Opportunity – The Bidder certifies that it does not discriminate against any employee or applicant for employment because of age, sex, religion, handicap, race, creed, color or national origin.
10. Labor Laws – The Bidder certifies that it is in compliance with all labor laws.
11. Federal Acquisition Regulation (FAR) – The Bidder certifies that it is familiar with the Federal Acquisition Regulation (FAR) and is not in violation of any certifications required in the applicable clauses of the FAR, including but not limited to certifications regarding lobbying, kickbacks, equal employment opportunity, affirmation action, and payments to influence Federal transactions.
12. Employee Compliance – The Bidder warrants that it will require all employees, entities and individuals providing services in connection with the performance of an DAI Purchase Order to comply with the provisions of the resulting Purchase Order and with all Federal, State, and local laws and regulations in connection with the work associated therein.

By submitting the quote, bidders agree to fully comply with the terms and conditions above and all applicable U.S. federal government clauses included herein, and will be asked to sign these Representations and Certifications upon award.

1.3 *Attachment C: Detailed Technical Specifications*

Vehicle for Nampula Office

Vendors will be required to provide written quote for the lease of (1) one 4X4 vehicle **with driver** provided for to be used for two months in Nampula Office (Starting date July 24, 2017).

Vehicle should have the following specifications:

- 4WD vehicle
- Displacement: 2.5 to 3.2 cc
- Transmission: Automatic with 5 speeds or manual up to 6 speeds
- Hydraulically assisted steering
- Temperature control
- Capacity: 5 Seats
- Safety features: Anti-lock Braking System (ABS)
- Fuel: Diesel
- System - Anti-theft

- Maximum mileage: from 0 to 70,000 km
- Quantity: One (1) piece
- The refueling will be under the vendor responsibility.
- The vehicle should be delivered to FtF Value Chain Project Nampula Office every Mondays by 7:30 am, the vehicle should be returned to the vendor every Fridays by 5:00 pm or close of business time.
- Vehicle should be rented within office hours between 7:30 am - 5:00 pm